



Blossom Day Nursery LTD Parent/Carer Policy and Procedure for Covid-19

At Blossom Day Nursery LTD the Managers and Owners Mrs Tay Mason and Mrs Mel Mulley take the responsibility of ensuring the health and safety and welfare of their Employees, Children and Parents/Carers are paramount. This Policy and procedure are to ensure all Parents and Carers have clear guidelines on their roles and responsibilities to reduce the risk of cross-infection due to the Coronavirus Pandemic.

- Parents/Carers must ensure they follow the **Risk Assessment Procedures for Covid-19** at all times.
- Parents must explain to their child before returning to Blossom the changes to their new routine and to reassure them.
- Parents/Carers must ensure they and their child are symptom free and are not within the 14-day self-isolation period if another person is displaying signs which are a high temperature, a new persistent cough and a loss or change to your sense of smell or taste within their household before bringing their child to Nursery.
- Parent/Carers must ensure they inform the Nursery if they or anyone in their household shows signs of Coronavirus.
- Parents/Carers must ensure only one Parent/Carer brings and picks up their child each day and it must be the same Parent/Carer unless it is an emergency.
- If a Parent/Carer is displaying symptoms of Coronavirus or someone in their household then their child will not be permitted into the Nursery for 14 days or after if they are still displaying symptoms. If this is not adhered to then their child's place at Blossom Day Nursery will be terminated.
- Parents/Carers must ensure their child arrives at Nursery each day clean and wearing fresh clothes to reduce cross-infection.
- Parents/Carers must ensure they provide their own pen at all times when bringing their child to Nursery and at pick up time to stop cross-infection.
- Parents/Carers Must ensure they adhere to social distancing rules when queueing at the doors and keep their children with them at all times.
- Parents/Carers must not enter the building without prior permission from the Owners Mrs Tay Mason or Mrs Mel Mulley.
- Parents/Carers will accept the need for staggered start and pick up times once the Nursery have assessed the busiest times and whether there is a higher risk of cross infection.
- Parents/Carers must sanitize the outside door handles before and after they have touched it.
- Parents/Carers will bring their child's plastic wallet with their handover communication book each day and will ensure they fill out the information sheet and sign it for new medication or the medication cannot be given. They must also ensure

they fill out and sign Existing injury forms needed and place them in the plastic wallet.

- Parents/Carers will take their child/children straight home after their session and not mix with others outside the building to reduce the risk of cross infection.
- Parents/Carers will understand if their child's key person has had to change due to Covid-19 and not having all staff working in the Nursery at this time.
- Parents/Carers must ensure they bring their child's comforter into Nursery clean and in a tied bag each day.
- Parent/Carers will provide a water bottle for their child which they will wash thoroughly each day and bring back for their child's next session.
- Parents/Carers will ensure they are available at all times to answer the phone to the Nursery to discuss an accident/incident or to come and pick their child up if they become poorly promptly. If this is not adhered to then their child's place will be terminated.
- Parents/Carers will understand if their child has been sent home from Nursery with Coronavirus symptoms they cannot return until they have passed the 7 days of infection and have no symptoms.
- Parents/Carers understand the Nursery may need to make changes to the Risk Assessment, Policy's and Procedure's at anytime depending on Government guidelines.

This Policy was written by: Mrs Tay Mason

This Policy was Adopted on: 18th of May 2020

Signed on behalf of the Nursery: Mrs Tay Mason

Date disseminated to Staff: 28th of May 2020

Date for review: 18th of May 2021